



ST. JOSEPH'S HIGHGATE

OPEN | AFFIRMING | INCLUSIVE

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ALTAR SERVERS' MINISTRY CONSENT FORM AND LIABILITY WAIVER

Part 1: Programme Details

Programme	Altar Servers' Ministry		
Date(s)	Ongoing		
Location	St. Joseph's, Highgate		
With the permission of:	Name	Signature	Date
(Assistant) Parish Priest			
Please ensure that the Priest has endorsed the activity and has signed on this form before giving consent.			

Part 2: Participant Details

Name of Server		Age	
Address		Postcode	
Email (if applicable)		Phone	
Medical Health Information			
Insurance Co. (if any)		Policy No.	
Doctor (if any)		Dr's Phone	
Allergies			
Dietary restriction			
Medication needed during activity			
Any other health/ care matters to be noted			
Where the server does not have medical insurance, its payment is the responsibility of the parent/guardian.			

Part 3: Parents'/Guardians' Details

Name		Age	
Address		Postcode	
Email		Phone	

Part 4: Emergency Contact

As per Parent's/Guardian's Details above (Alternative) Emergency Contact Person:

Name		Age	
Address		Postcode	
Email		Phone	

Part 5: Important Matters to Note

St Joseph’s aims to provide a safe and enjoyable experience for every participant. To help us fulfil this, please note the following important information:

- This form must be fully completed and signed by the participant’s parent/guardian before the server can participate in any Mass/activity.
- Parents/guardians must ensure that they notify the church of any changes to the information they provided on the form.
- The church will not take responsibility for any damaged personal items during activities.
- Parents/Guardians should ensure that the participants have their medications and other items needed during the activities.
- Servers must follow the Code of Conduct and safety rules to keep themselves and others safe.
- All adult leaders are DBS-checked and follow diocesan safeguarding policy.
- Parents/Guardians must ensure arrival 15 minutes before Mass and prompt collection after Mass.
- No running, rough play, or use of candles/incense without permission.

Part 6: Photo/Video Consent

Photograph or videos may be taken of activities or Masses. No child’s name will be disclosed unless written permission is obtained from the parent/guardian. No compensation for use of any photography/videography will be given at the time of the publication.

I **give permission** for photographs/videos of my child to be used in parish bulletins, live feeds, newsletters, or parish social media.

I **do not give permission** for my child to appear in any parish media or publications.

The child’s name will not be published without prior written consent.

Part 7: Consent of Participant’s Parent/Guardian

I, _____ (Parent/Guardian Name), give permission for my child
 _____ (Server’s Name) to participate in the Altar Servers’ Ministry
 at St. Joseph’s Church, Highgate, and for

St Joseph’s keeping a record of this form for health/safety purposes.
 Any medical treatment that my child may need to be given in an emergency.

I confirm that I have disclosed all relevant medical information and that my child has read or will be guided through the Altar Servers’ Handbook and will follow its safety and conduct guidelines.

In the event of an emergency, I authorise necessary medical treatment for my child if I cannot be reached.

<p>CONSENT BY PARENT/GUARDIAN</p> <p>Name: _____</p> <p>Signature: _____</p> <p>Date: _____</p>	<p>PARISH USE ONLY:</p> <p>Received by: _____</p> <p>Date: _____</p>
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